

**Important Information for Mobile Workers using InfoSoft NI Apps for remote document delivery**

The solution consists of 2 parts:

- A) Mobile Document Scanner
- B) Android Smartphone with ISNI Document Delivery App Installed

Mobile Documents Scanner



Scanner Charging – Insert the Mini USB cable to the smallest port at the back of the scanner. Plug the other side into a USB power source



Mobile App – AFD Delivery



Shortcut for this App is on your phone's home screen

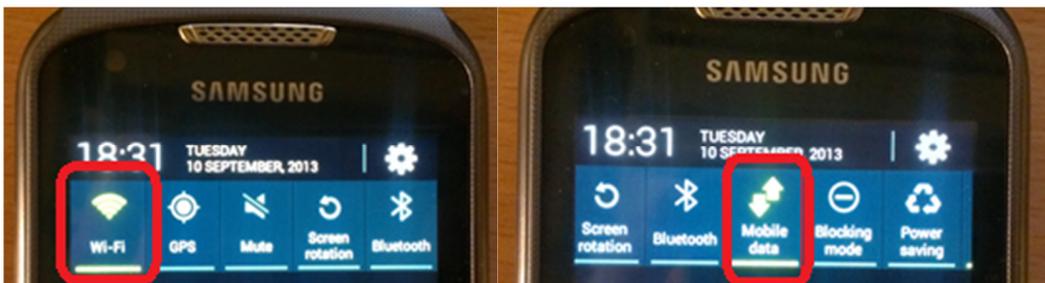
### Scanning and Delivering Documents

*Prerequisites:*

- 1) Ensure Scanner is charged
- 2) Ensure Phone is charged
- 3) Ensure the Phone has Wi-Fi turned on and Mobile Data turned on

Samsung Galaxy X-Cover 2 instructions:

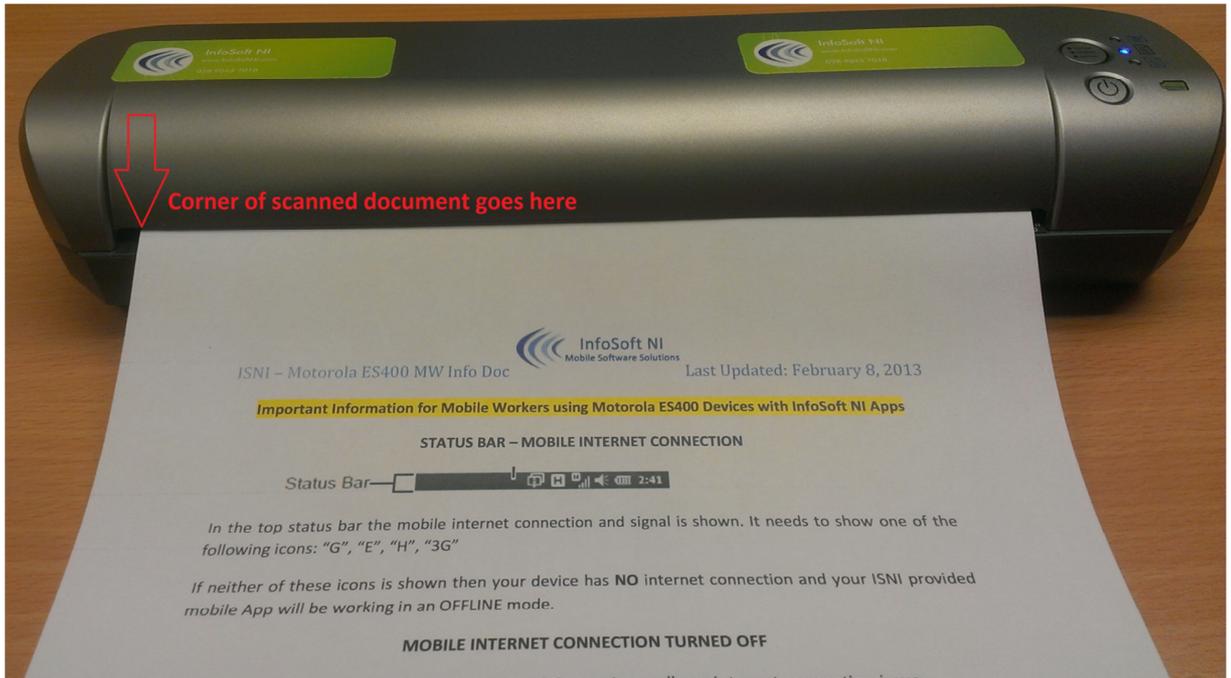
- A) unlock the keyboard
- B) pull down the top menu bar – you will see a horizontal bar ensure the Wi-Fi icon is **green** (if it's not - touch it) and ensure that Mobile Data icon is **green** (if it's not - touch it) [you might have to drag the bar to the left to show the Mobile Data icon]



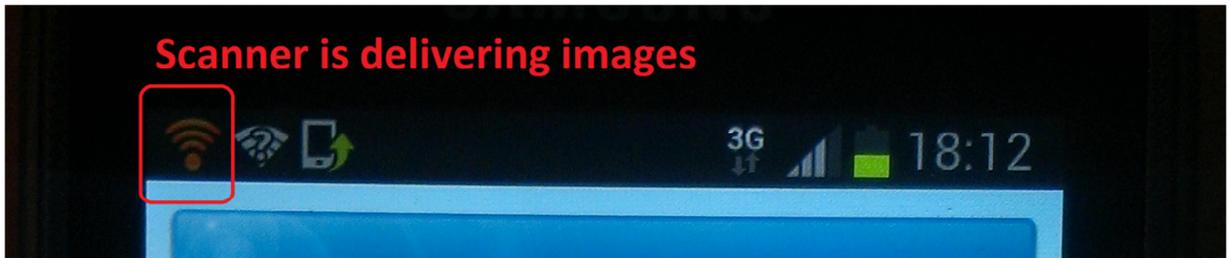
- 1) Turn the scanner ON – **Press and hold** power button until the lights on the scanner Flash. Wait until scanner lights are solid. Solid **Blue** and Solid **Green** (battery) like on picture below



- 2) Scan documents one by one as per picture below. After scanning each document wait for the **Blue** light on the scanner to become solid before scanning the next document



- 3) Once Finished scanning all the documents take your Smartphone. You can observe the **Orange** Wireless Icon flashing on the top left hand side of the phone as per picture below – this means the scanner is wirelessly delivering the documents to the Smartphone



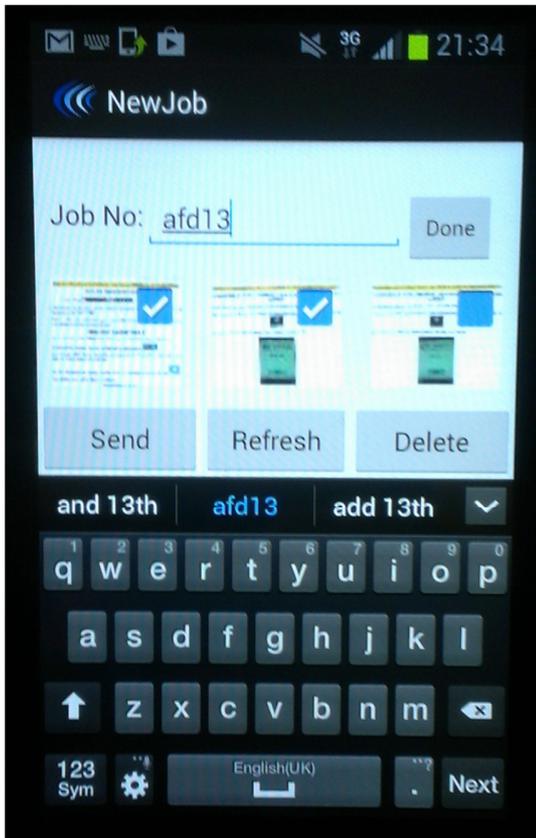
- 4) On the Smartphone and open the AFD Delivery application



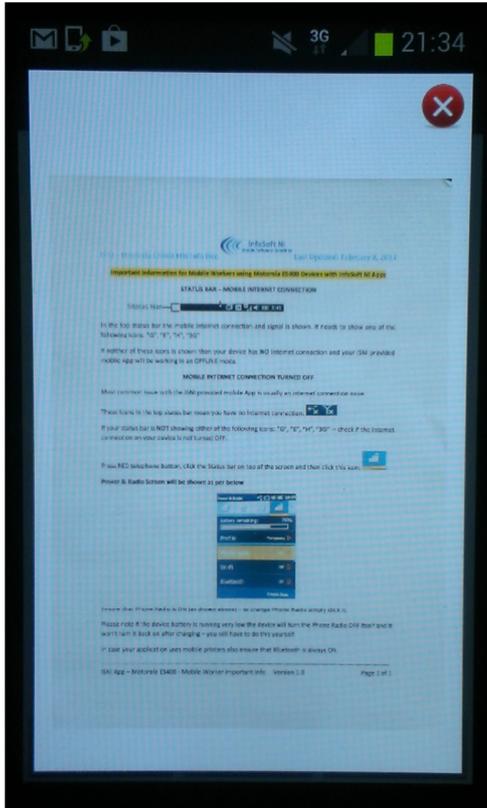
- 5) Main App screen will show as per picture below. Press **New Job**



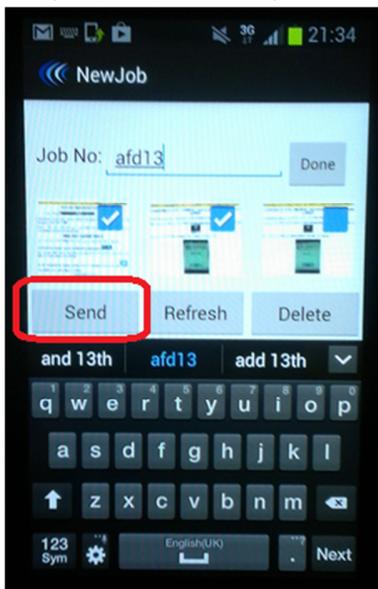
- 6) New Job screen will show all the scanned pictures that were delivered into the phone. If these aren't all pictures that you scanned please wait until they are delivered. Press Refresh to refresh contents of the folder once new images are delivered.



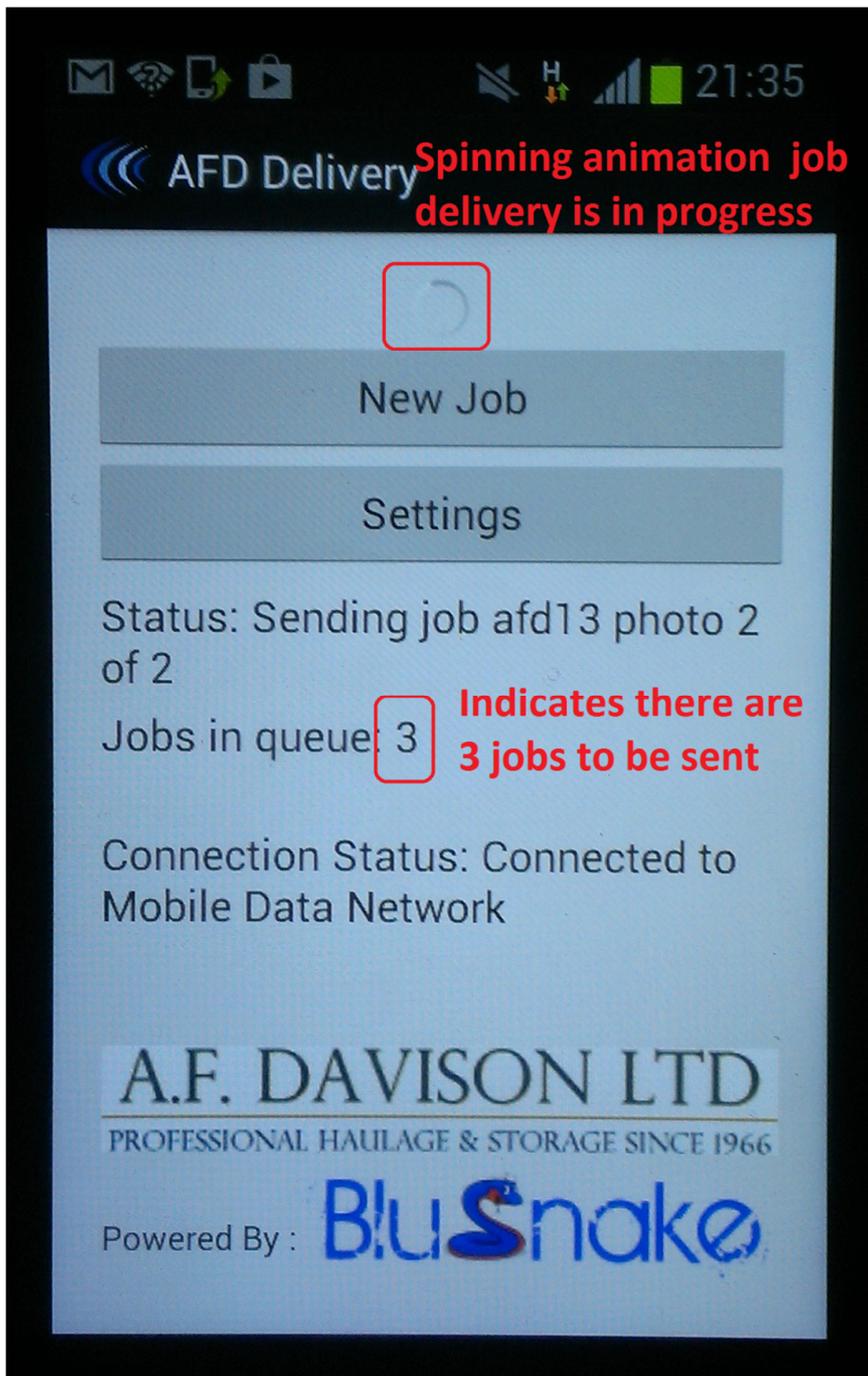
- 7) If you want to view bigger size of an image touch it and a full screen preview will show



- 8) Enter Job No using the on-screen keyboard and pick images that you want to deliver as part of this job. Once finished press Send.



- 9) After pressing send the application will return to the main screen. You can observe the Status. There is a spinning animation above the New Job button while the application is delivering files. You can create a new job while application is delivering previous one. The new job will be delivered after the current one is finished.



- 10) After the application has delivered all the jobs the spinning animation will disappear and the status will say : Idle  
Jobs in queue will say 0



### *Troubleshooting*

<b>ISSUE</b>	<b>SOLUTION</b>
Images are not being delivered from Scanner to Smartphone	<p>Check Wi-Fi is turned ON - on the Smartphone</p> <p>Turn OFF the scanner. Turn the scanned back ON. Wait 3 minutes. Check if images were delivered.</p>
Jobs are staying in the queue	<p>Check the Smartphone battery is at least 30% charged. If not charge it. (Smartphone will turn internet connection off earlier if battery is low)</p> <p>Internet connection issue. Move to a better coverage area. Confirm you can see 3G or H images near signal bars on Smartphone</p>
Scanned document is stuck	<p>Press and hold gray button on bottom, back left hand side of the scanner and remove paper out of the scanner. Release the gray button.</p> <p>Rescan the document.</p>
There is a mark on each scanned document on the same place	Clean the scanner using the Scanner Cleaning Tool
Smartphone application won't start, has crashed or is stuck	Restart the Smartphone

### *Support Contact Details*

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